



Co-funded by the
Erasmus+ Programme
of the European Union



585578-EPP-1-2017-1-ES-EPPKA2-CBHE-JP

IT Governance for Albanian Universities (ITG4AU)

Best Practices Visit and Management Meeting

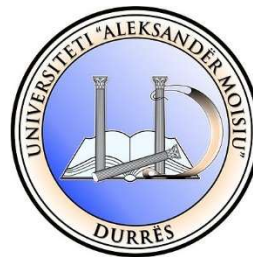
23rd – 27th September 2019, Almeria, Spain



Universitat
de les Illes Balears



**UNIVERSIDAD
DE ALMERÍA**



**Polytechnic University
of Tirana**





AGENDA

From Monday September 23rd to Friday 27th, 2019, the agenda will be scheduled as follows:

- 09:00 Session I – **UIB – UAL – SRH – OUC**
Dr. Carlos Juiz, University of Balearic Islands
Dr. Antonio Fernández, Universidad de Almería
Dr. Vladimir Stantchev, SRH Hochschule Berlin
Dr. Ricardo Colomo-Palacios, Østfold University College
- 11:00 Coffee Break
- 11:30 Session II – **UIB – UAL – SRH – OUC**
- 13:30 Lunch
- 15:00 Session III – **UIB – UAL – SRH – OUC**

	Monday 23 rd	Tuesday 24 th	Wednesday 25 th	Thursday 26 th	Friday 27 th
09:00	ITG framework	Study & paper	Visit to Authorities	Management meeting	Research visits schedule
11:00	Coffee Break				
11:30	ITG framework	ITG framework	Best practice visit	Management meeting	Bilateral meetings
13:30	Lunch				End of Session
15:00	ITG framework	ITG framework	Best practice visit	Bilateral meetings	-
17:00	End of Session				
19:00	-	-	-	-	-
21:00	-	-	Dinner	-	-

DETAILED ACTIVITIES

ITG framework

- 2.5 ITG framework development at University XX:
 - Requirements of attendance: internal team of project ITG4AU plus managers involved in IT management and decisions. Please, remember that people included in an “ITG group” will be working in activities 2.4 and 2.5 mainly but also in 4.5 next year. All these activities are related with the development (2.5) and deployment (4.5) of an IT governance framework in each of the Albanian institutions so take it into account when selecting people who are willing to work and has some kind of power of decisions. As stated above, they should be managers related to IT (like CIO, IT



directors, some vice rector or dean or director... depending on the structure of your institutions).

- 2.6 ITG framework assessment
 - Requirements of attendance: as above plus experts in Programme Countries, to ensure the alignment with practices and quality standards.

Study and paper

- 1.6 Study and document practices outside consortium:
 - Requirements of attendance: internal team of project ITG4AU

Best practice visit

- 2.1 Best Practice Visit at Programme Countries Universities
 - Requirements of attendance: internal team of project ITG4AU plus managers involved in IT management and decisions.
 - This activity is linked with the activity 2.2 Report on Best Practices to be performed following the template.

FEATURED HOTELS IN ALMERIA

HOTEL NUEVO TORRELUZ ****

<https://nuevo.torreluz.com/>

Single room (+breakfast)	55€ per day
Double room (+breakfast)	62€ per day
(VAT included)	

AC HOTEL ALMERÍA by Marriot ****

<https://achotels.marriott.com/hotels/ac-hotel-almeria>

Single room (+breakfast)	65€ per day
Double room (+breakfast)	77€ per day
(VAT included)	

About these hotels:

- Both are new hotels in the center of the city.
- These prices are specials for the University of Almería so it should be very difficult for you to find a better hotel with lower prices.
- If everybody book at these hotels we can meet to work in one of them (they are separated by 50 meters) and we will avoid to waste time moving to the university everyday (campus is 10 kms far away the hotels).




- If you send to me (Antonio – afm@ual.es) **before 2nd August** your preferences about the hotel, the type of room, and the name of the persons whose will use it, I can book the hotel for you. If you doubt about the days you or your colleagues will visit Almería I prefer you book now all the week and the first week of September you can confirm/change your booking and close it.

AEROPORT AND TRANSPORTS

To arrive Almería I propose you this flight to Malaga because is very difficult to arrive to Almería directly (very long and expensive flights):


Ida dom., 22 sept. 2019

todos los horarios son locales

 **11:40**
TIA

5 h 20 min
1 escala FCO

17:00
AGP


 Alitalia AZ585

1 h 25 min

11:40 TIA Tirana

13:05 FCO Roma Fiumicino

1 h 15 min Escala en aeropuerto

 Alitalia AZ90


2 h 40 min

14:20 FCO Roma Fiumicino

17:00 AGP Málaga


Llegada: dom., 22 sept. 2019 | Duración del viaje: 5 h 20 min

Regreso vie., 27 sept. 2019

 **17:50**
AGP

5 h 35 min
1 escala FCO

23:25
TIA


 Alitalia AZ91

2 h 35 min

17:50 AGP Málaga

20:25 FCO Roma Fiumicino

1 h 35 min Escala en aeropuerto

 Alitalia AZ510

1 h 25 min

22:00 FCO Roma Fiumicino

23:25 TIA Tirana

Llegada: vie., 27 sept. 2019 | Duración del viaje: 5 h 35 min



From Malaga you can come by bus from the central station (at least 4 hours more):

- 22/09 Malaga-Almeria: 19.00-22.15h. 19.29 euros.

Or you can use the APP BlaBlaCar (<https://www.blablacar.in/>) to share a car and arrive from Malaga Airport to your hotel in Almería in two hours by 10 Euros. This is a very popular APP in Spain and is very easy to use. But if you prefer I can manage your trip, I only need you send me (Antonio – afm@ual.es) your names and the date (day and hour) you will leave the Malaga Airport to go to Almería.

The last option is to hire a car at airport but is more expensive than previous options.

The return is easier because there is a bus that go directly from Almería to Malaga Airport, you can book a ticket when you will be here in Almería.















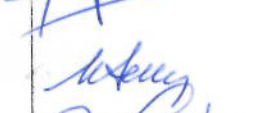




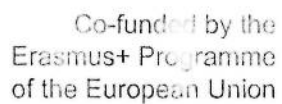
ATTENDANCE Best Practices Visit in Almeria 23rd September 2019

Attendant	Institution	Registration
BEATRIZ GÓMEZ	UIB	
Ricard Colom Blacis	UIOR	
CARLOS JUIZ	UIB	
BELEN BERNESO	UIB	
Enida Sheme	PUT	
Josian Minardli	PUT	
Alinda Meep	PUT	
Romina MUKA	UT	
Senoda burhoti	UAMD	
Fatjona Bushi	UAMD	
Knisel Tala	UAMD	
Gergin MALLA	FEUT	
Tonin GOURADO	UET	
ANTONIO FERNANDEZ	UCL	
KOLETA SEVRANI	UT	
Andrea MALIOARI	UPT	
MYNYR KONI	UT	
Benda Shirofli	UAMD	
Gero/ol Ceko	UAMD	




ATTENDANCE Best Practices Visit in Almeria 24th September 2019

Attendant	Institution	Registration
BONITEZ GÓMEZ	UIB	
Ricardo Colón Pérez	HIOF	
CARLOS JUIZ	UI3	
BELEN BERNERD	UIB	
Enida Sheme	PUT	
Dorian Mimarelli	PUT	
Chinda Mece	PUT	
RADINA MUKA	UT	
Senada Bushoti	UAMD	
Fatjone Bushi	UAMD	
Krisel Tola	UAMD	
Gergji Mulla	FET	
Tonin GURPAJ	UET	
Agin Kasaj	UET	
ANTONIO FERNANDEZ	USL	
KOZETA SEVRANI	UT	
Andrea MALICARI	UPT	








Best Practices Visit in Almeria
ITG4AU
24th September 2019



Attendant	Institution	Registration
MYHYR KONI Sarela Jotiraj Serofo/ Ceka	UT IAND UADYS	



ATTENDANCE Best Practices Visit in Almeria 25th September 2019




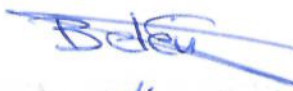






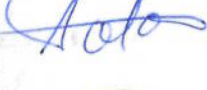



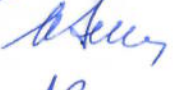


Attendant	Institution	Registration
Bernat Gómez	UIB	
Ricard Galmés Blasco	HIOF	
Carlos Julià	UIB	
BELEN BERNESO	UIB	
Enida Sheme	PUT	
Dorian Minandhi	PUT	
Chinelo Mege	PUT	
ROMINA MUKA	UT	
Senade Bushati	UAD/D	
Fatjona Bushi	UAMR	
Krisel Tale	UAM/D	
Gjergj Meka	FEUT	
Tomir GJURAJ	UET	
Agin Karsaj	UET	
ANTONIO FERNANDEZ	UNC	
KORZETA SEVRANI	UT	
Andrea MALIADRI	UPT	



Attendee	Institution	Registration
MYMYR KOM	UT	
Isacando Sotirigeli	WAVES	
Gerald Ceko	VAOYA	



ATTENDANCE Best Practices Visit in Almeria 26th September 2019

Attendant	Institution	Registration
BEATRIZ GÓMEZ	UIB	
Ricard Galmés Polack	HIOF	
CARLOS JUIE	UI3	
BELEN BERNESO	UIB	
Enida Sheme	PUT	
Dorian Minardli	PUT	
Elindha Meçe	PUT	
ROMINA MUKA	UT	
Senada Bushati	UAMD	
Fatjona Bushi	UAMD	
Imrel Tola	UAMD	
Gergj. Mulla	FEUT	
Agim Kasaj	UET	
ANTONIO FERLUPUDEE	UOL	
KOLETA SEVRANI	UT	
Besarta Vladi	UET	
Ketrima Golein Mijo	UET	



ATTENDANCE Best Practices Visit in Almeria 27th September 2019

Attendee	Institution	Registration
BEATRIZ GÓMEZ	UIB	
CARLOS JUIZ	UIB	
Enida Sheme	PUT	
Dorian Mimardhi	PUT	
Elindio Mece	PUT	
ROMINA MUKA	UT	
Senede Bushoti	UAMD	
Fatjana Bushi	UAMD	
Krisel Tala	UAMD	
Gergji Muka	FEUT	
Agim Kasaj	UET	
ANTONIO PEREZ BUREZ	UN	
KORETA SEVRANI	UT	
Besarta Vlodi	UET	
Ketione Golemi Nyo	UET	