

# IT Governance for Albanian Universities (ITG4AU)

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## Bilateral Management Meeting in Palma

**UIB, Palma (Spain), 26-28<sup>th</sup> November 2018**

*ITG4AU CONSORTIUM*



### ***AMENDMENT HISTORY***

Version	Revision	Date	Author	Modification
1	0	3 Dic 2018	Beatriz Gómez	Initial Version
1	1	5 Dic 2018	Ricardo Colomo-Palacios	Minor changes



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## 1. Introduction

A Bilateral Management Meeting was held on **November 26-28<sup>th</sup>, 2018** at the UIB, Palma, SPAIN.

The purpose of this meeting includes bilateral aspects related to quality aspects in the project, contents of the next meetings and development of internal materials and assessment towards the visit to be held in Albania in May 2019 and finally, discussion on the aspects to be developed in the Mid-Term report of the project.

## 2. Attendants

- Dr. Carlos Juiz, as Coordinator of the project from University of Balearic Islands
- Ms. Beatriz Gómez as Project Manager from University of Balearic Islands
- Dr. Ricardo Colomo-Palacios as representative from Høgskolen I Østfold

## 3. Agenda

In this meeting, that is organized to clarify specific aspects on the project and to push aspects in the project. The meeting is intended to last three days and although there will be an agenda that is aimed to:

- Start the MidTerm report
- Review Quality Plan
- Develop and adapt materials of assessment days in Albania.

## 4. Commitments

With regards to MidTerm report, an initial version of the report was produced in order to be further developed. Taken the mid-term report of ITG4TU project, main aspects in the ITG4AU project were reported and adapted to the new format of the project.

Regarding quality plan it was reviewed once the project ended its first year. Focusing on Quality evidences, the set of current evidences and procedures were reviewed to check the conformance of the quality activity. Carlos Juiz underlined the need to adhere to quality standards since some templates and outputs are not observed.

Finally, regarding dissemination materials, Ricardo Colomo-Palacios developed first versions of materials for dissemination in Tirana on the connection between IT governance and Research. Assessment materials were also reviewed.